



2012 Sterling Board of Examiners 3-Day Training
The Gus A. Stavros Institute 12100 Starkey Road Largo, Florida 33773
October 26-28 & November 2-4, 2011

Training Overview:

This intensive 3-Day training is a requirement for all Examiners and a key element in the development of Sterling Examiners. Participants will have completed an abbreviated Independent Evaluation of a case study and will be working with a variety of teams to learn and improve their skills. Through lecture, individual tasks, table assignments, and large group exercises, participants will receive reinforcement of preliminary training, skill building in the consensus processes, and an overview of the site-visit process. **A continental breakfast, lunch, and afternoon snack will be provided all three days.**

Materials Required for Training:

Participants are to bring the following items to training:

- 2012 TriView National Bank Case Study
- Two (2) hard copies of completed Case Study Scorebook
- Personal and Professional Calendars (For team assignments and potential site visit dates)

Learning Objectives:

By the end of the 3-Day training, the participant will:

- Have a general understanding of the 3-Stage examination process.
- Be familiar with the Board of Examiners Handbook.
- Recognize the elements and procedures of the Sterling Code of Conduct.
- Understand the steps in the Independent Evaluation Process.
- Learn how to apply the Sterling Criteria to evaluate an application.
- Learn how to identify Key Factors and recognize their importance throughout the examination process.
- Demonstrate the usage of "ADLI" and "LeTCI&G" approaches to evaluate an application.
- Understand and demonstrate the usage of the Scoring Guidelines.
- Understand the purpose, structure, and guidelines for writing effective comments at all three stages.
- Understand how to synthesize Independent Evaluation comments into Consensus comments.
- Gain an overall knowledge of the site visit process.
- Have a general understanding of other Sterling Assessment processes.

Ground Rules:

- Participants are expected to complete all individual tasks, table assignments, and large group exercises.
- Participants are expected to serve in the role of Scribe, Timekeeper, or Reporter, as identified by Table Lead.
- Participants are expected to be on time at the beginning of the day and after all breaks.
- All ideas will be considered; decision-making process is consensus.
- Demonstrate positive participative team skills as you work with other Examiners.
- Room facilitators will provide Corny Jokes, Sterling Bucks and more! HAVE FUN!!!

Tentative Agenda

Day One

7:00 – 7:30	Registration and Continental Breakfast
7:30 – 5:00	Opening Remarks, Introductions, Code of Conduct, Handbook, Independent Evaluation Process

Day Two

7:00 – 7:30	Continental Breakfast
7:30 – 5:00	Comment Writing and Scoring Process Items, Results Items, Consensus Process, Class Picture

Day Three

7:00 – 7:30	Continental Breakfast
7:30 – 3:30	Consensus Process, Site Visit Process Overview, Sterling Assessment Processes, Closing, Evaluations